

**Minutes of a Meeting of the Management Committee of Orkney Housing Association Limited, held in the office and via Zoom on Wednesday, 23 August 2023 at 10.30am**

**Present:** In person: Fiona Lettice (Chair) and Bill Wallace  
Remotely: Bruce Pilkington, John Rodwell, Mervyn Sandison, John White, Roella Wilson and Brian Kynoch

**In attendance:** Craig Spence (Chief Executive – CE)  
Mhairi Hughes (Secretary / Head of Corporate Governance – HCG)

**PART 1 – STANDING ITEMS**

**1.1 Apologies for Absence**

Apologies were received from Philip Cook and Kate Hayes.

**1.2 Declarations of (a) interest and (b) hospitality given/received in last 12 months for any items on the agenda**

There were none.

**1.3 Minutes of the Management Committee meeting held on 31 May 2023 at 12.45pm following conclusion of the main meeting**

The Minutes were agreed to be an accurate record of the meeting and were proposed by Roella Wilson and seconded by John White. The Minutes were later signed by the Chair.

**G1 Application for General Membership & Co-option (Paper No MC/23/35 enclosed)**

G1.1 Members approved one application for general membership and agreed to invite Mary Ann Lewis to join Management Committee, as a co-optee until the AGM in September.

**G2 Confidential Paper (Paper No MC/23/36 enclosed)**

G2.1 The CE introduced the Paper and provided an update.

G2.2 Following discussion, members agreed to approve the recommendations as detailed in the Paper.

**Any Other Competent Business**

1. The Chief Executive advised members of forthcoming conferences as follows:

- a) SFHA AGM
- b) RIHAF Annual Conference
- c) SFHA Finance Conference

He advised that these would provide good networking opportunities and will be circulated to all members to gauge interest.

2. In response to a query, the CE advised he would provide an update on feedback to the Focus Group Report, under Matters Arising at the next meeting.

There being no further business, the meeting closed at 10.45am.

Signed: .....

Date: .....

Chair