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|  | **Equal Opportunities Monitoring Form**  *Completion of this form is voluntary, and the contents will remain anonymous.*  Post applied for: **Business Admin Modern Apprenticeship** |
| We are committed to equal opportunities in employment ensuring that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.  **If you wish** to assist us in achieving a diverse workforce, and advertising our vacancies appropriately, please complete the following questionnaire. If you do not wish to complete the form, this will have no bearing on any selection decisions.  All information will be treated in the strictest confidence, processed anonymously and separately from any application form you submit. The information will not be provided to or shared with the shortlisting or interview panel. | |

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| **1. How would you describe your ethnic origin?** Please Tick (✓) |
| **White**  **Asian, Asian Scottish or Asian British**  White Scottish  Pakistani  White English  Indian  White Welsh  Bangladeshi  White Northern Irish  Chinese  White British  Other Asian background  White Irish  Gypsy/Traveller **Black, African, Caribbean or Black British**  Polish  African  Other white background  Caribbean  Other Black, African or Caribbean background  **Other ethnic background**  Arab  Arab Scottish/British  Other background  Any mixed background Other: please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Prefer not to say |

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| **2. Gender:** Please Tick (✓) | |
| Male  Female  Prefer not to say | |
| Prefer to self-describe, please provide details: |  |

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| **3. Disability:** Please Tick (✓) |
| Have you a disability which is relevant to your job application? Yes  No |
| If yes, what is the effect or impact of your disability on your work? Please state: |

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| **4. Age:** Please Tick (✓) |
| 16-21  22-34  35-44  45-54  55-64  65 + |

*Thank you for helping us to ensure equal opportunities by completing this form.*